

The journal «Annali del Museo Civico di Rovereto» publishes original papers dealing with the fields of Natural Sciences (Anthropology, zoology, entomology, botany, mineralogy, geology, palaeontology) and Archaeology, primarily focusing on all areas of activity of the Museum. The *Annals* also considers educational papers in the fields of Mathematical, Physic, Chemical and Natural Sciences.

## NOTICE TO CONTRIBUTORS

### 1. General

Papers and relating correspondence should be sent to the following address: Museo Civico di Rovereto - Sezione Archeologia, Storia e Scienze Naturali - Borgo S. Caterina, 41 - 38068 Rovereto (TN).

The complete paper(s) should be prepared by the author(s) in a form suitable for sending to press, in two complete copies including all plates and figures, in one of the following languages: Italian, French, English or German; they should be typewritten and double spaced throughout, using only one side of A4 paper (21 x 29,7 cm), with at least 3 cm side margins. The original text, tables and figures, as specified in the following points (2, 3, 4, 5, 6, 7 and 8) should be also submitted in floppy disk, in a format compatible with the Office Automation Programmes for Windows '95 (Microsoft Word, Excel) or in Rich Text Format (\*.RTF). The typescripts should be submitted to the scientific and editorial board, formed by external experts too. Their evaluation will be sent to the author for possible changes. Rejected manuscripts will be returned to the authors.

### 2. Title Pages

The first page of the typescript should only contain:

- the complete name and surname of all authors
- the complete title of the paper (concise but sufficiently informative);
- Institution, laboratory or office where the work was performed

### 3. Abstract, synopsis and keywords

Each paper should open with an abstract in English, on a separate page, not exceeding 20 typewritten lines. The abstract should begin with the name of the author(s) and the title of the paper (this too translated in English), concisely followed by the obtained results and, when necessary, by the adopted research methods. The abstract should be followed by a synopsis of the paper in Italian, and, when necessary, in another European language.

Below both the abstract and the synopsis the author should supply up to five keywords in Italian and in English.

### 4. Chapters/sections

In the typescript chapters/sections should be designated as follows:

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Chapters/sections can be consecutively numbered, as follows:

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In the text references should be designated by the surname of the author(s) in capital letters or small caps, followed after a comma by the year of publication: e.g.:... BIANCHI, 1975; o ... BIANCHI & NERI, 1978, or (... BIANCHI, 1967a, pag. 13; BIANCHI *et alii*, 1978, (fig. 10)...

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References should be listed in alphabetical order according to the name of the authors cited in the text. In the references list all co-authors of a work should be given.

All references should be typed following the style indicated below:

CASTELLARIN A. & PICCOLI G., 1966 - I vulcani eocenici dei dintorni di Rovereto. *Giorn. Geol.*, 33 (2): 293-365, 8 figg., 11 tavv., Bologna.

RYLAND J. S., 1970 - Bryozoans. *Autchinson University Library*, 175 pp., 20 figg.

When more works by one author have appeared in the same year, they should be designated by the letters a, b, c, etc. after the year of publication.

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All footnotes - avoided when possible - should be numbered consecutively and should correspond with the number in the text. They should be listed on a separate page following the numbers given in the text or inserted as footnotes according to the adopted software.

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Photographs, diagrams, graphs, and drawings in the text are all considered figures and should be numbered consecutively with Arabic numerals (e.g. fig. 2, fig. 2-4 etc.). Their approximate position in the text should be indicated in the typescript.

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Legends of figures and plates should be numbered on a separate page.

While doing the drawings, the dimensions of the printed figure should be kept in mind (max. cm 11,5x18,5). The best quality reduction should be half the original dimensions: in this case letters and signs of the original drawings should be 4 mm high and 0,4 mm thick.

The dimensions of the photos should be already suitable for sending to press.

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